

West Rusk CCISD



**A Comprehensive Manual for the  
Gifted and Talented**

**Kindergarten – 12<sup>th</sup> Grade**

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## **Preface**

West Rusk CCISD is committed to providing program and curricular options to meet the unique needs of the gifted/talented student. This document presents the official policies, processes, and procedures for organizing, operating, and evaluating the gifted and talented services at West Rusk CCISD. The appendices contain the instruments and forms that may be used to implement and maintain the program components.

## **Definition of Gifted and Talented Students**

“Gifted and talented student” means a child or youth who performs at or shows the potential for performing at a remarkably high level of accomplishment when compared to others of the same age, experience, or environment and who exhibits high performance capability in an intellectual, creative, or artistic area, possesses an unusual capacity for leadership, or excels in a specific academic field (TEC Subchapter D §29.121).

## **Philosophy/Rationale**

The philosophy of West Rusk CCISD reflects an understanding of the uniqueness of individual gifted/talented students. Because the learning characteristics of gifted and talented students dictate learning experiences that differentiate from those provided for them in the regular school program, the district recognizes that special provisions must be made for these students in order to stimulate and maximize their achievement as well as provide for their social and emotional needs.

West Rusk CCISD recognizes that gifted and talented students are found in all cultures, socioeconomic groups, geographic locales, and environments. West Rusk CCISD will serve the needs of those students who perform at or show the potential for performing at a remarkably high level of accomplishment when compared to others of the same age, experience, or environment.

### **I. Program Objectives**

The West Rusk CCISD will:

- comply with gifted/talented accountability standards and monitor the effectiveness of assessment and services for gifted/talented students.
- implement identification procedures and progress monitoring that allows students to demonstrate and develop their diverse talents and abilities.
- implement viable service options which provide a research-based learning continuum that is developed and consistently implemented throughout the district to meet the needs and reinforce the strengths and interests of gifted/talented students.
- meet the needs of gifted/talented students by modifying the depth, complexity, and pacing of the curriculum and instruction ordinarily provided by the school.

- ensure all personnel involved in the planning, creation, delivery and administration of services to gifted/talented students possess the knowledge required to develop and provide differentiated programs and services, and
- involve family and community members in services designed for gifted/talented students throughout the school year.

## II. Program Service Design

Gifted and Talented services at West Rusk CCISD are designed for students who are identified as gifted and talented according to West Rusk CCISD's identification procedures.

In accordance with the *Texas State Plan for the Education of Gifted/Talented Students*, the district is accountable for the following:

- Identified gifted/talented students are assured an array of learning opportunities that are commensurate with their abilities and that emphasize content in the four (4) foundation curricular areas. Services are available during the school day as well as the entire school year, and parents are informed of these options (19 TAC §89.3(3)).
- Information concerning special opportunities is available and disseminated to parents and community members.
- Services for gifted/talented students are comprehensive, structured, sequenced, and appropriately challenging, including options in the four (4) foundation curricular areas.
- Gifted/talented students are ensured opportunities to work together as a group, work with other students, and work independently during the school day as well as the entire school year as a direct result of gifted/talented service options (19 TAC §89.3(1)).
- Flexible grouping patterns and independent investigations are provided throughout the program design/services.
- Out-of-school options relevant to the students' areas of strength are provided by school districts whenever possible (19 TAC §89.3(3)).
- Local board policies are developed that are consistent with State Board of Education rules on credit by examinations (19 TAC §74.24) and early high school graduation opportunities (TEC §56.203).
- Acceleration and flexible pacing are employed, allowing students to learn at the pace and level appropriate for their abilities and skills, and are actively facilitated by district administrators, counselors, and teachers.
- Local board policies are developed that enable students to participate in dual/concurrent enrollment, distance learning opportunities, and accelerated summer programs if available.
- A person who has thirty (30) hours of professional learning in gifted/talented education and annual six (6) hour professional learning updates as required in 19 TAC §89.2(1) is assigned to coordinate district level services for gifted/talented students in grades K – 12.

- Develop and implement services to address the social and emotional needs of gifted/talented students and their impact on student learning.

### **III. Student Assessment**

#### **A. Communicate the Process to Parents and Community**

1. Prior to the referral period, West Rusk CCISD will conduct an awareness session for families to provide an overview of the assessment procedures and services for gifted/talented students.
  - a. To ensure equity, all family meetings and/or informational media will be offered in a language families can understand or a translator or interpreter will be provided to the extent possible.
  - b. Input from family and community representatives on gifted/talented identification and assessment will be encouraged.
  - c. In addition, information regarding the overview of assessment procedures and services for gifted/talented students will be outlined on the district's G/T website and/or an awareness video will be provided.
  - d. All referral procedures and forms for assessment will be provided to families in a language that the families understand, or a translator or interpreter is provided to the extent possible.

#### **B. Referral Process**

1. The referral process occurs INSERT TIMELINE HERE. However, referrals may be submitted at any time during the year to ensure students identified as gifted receive services through diverse program options to meet their specialized educational needs. Students may be referred by teachers, counselors, parents, or other interested parties.
2. Referral forms are available at each campus office and must be returned to the campus counselors. Support will be provided for completing documents on an as needed basis or as requested.
3. Additional materials regarding the unique characteristics of gifted students as well as nature and needs of gifted learners may be found on the district Gifted / Talented webpage.

#### **C. Assessment**

1. West Rusk CCISD will provide assessment opportunities for gifted/talented identification at least once per school year. Data collected from multiple sources for each area of giftedness served by the district are included in the assessment process for gifted/talented services. This assessment process allows for student exceptionalities to the extent possible. Access to assessment and, if needed, gifted/talented services is

available to all populations of the district. Students will be assessed in languages they understand or with nonverbal assessments.

2. Based on a review of information gathered during the assessment process, those students whose data reflect that the District's G/T service options would best meet their identified educational needs will be recommended by the selection committee for gifted/talented services.
3. At the kindergarten level, as many criteria as possible, and at least three are used to assess students who perform at or show potential of accomplishment relative to age peers.
4. In grades 1 - 12, qualitative and quantitative data are collected through three (3) or more measures and used to determine whether a student needs gifted/talented services.
5. Final determination of students' need for gifted/talented services will be made by a committee of at least three local district or campus educators who have received training in the nature and needs of gifted/talented students and who have met and reviewed the individual student data.
6. Once identified, students will be provided services based on their strengths and interests and provided opportunities to produce advanced level products, such as those provided by the Texas Performance Standards Project.
7. In addition, as commensurate with their abilities, students will be provided opportunities to accelerate in their areas of strength.

#### **IV. District/Campus Procedures – EHBB**

##### **Transfer Students**

1. When a student identified as gifted by a previous school district transfers into the District, the committee will make its determination based on the sending district's assessment data, observation records of District teachers who instruct the student, and any additional data deemed appropriate by the committee to determine if placement in the District's program for gifted and talented students is appropriate.
2. Intradistrict Transfer: The District shall not reassess intradistrict transfers.
3. When a student identified as gifted transfers to another district, West Rusk CCISD will provide the receiving district the student's assessment data.

##### **Furloughs - EHBB**

1. A student who is unable to maintain satisfactory performance within the structure of the gifted and talented program may be placed on furlough (the

opportunity for students to take a leave of absence from gifted/talented program services for a certain period of time without being exited) by the selection committee. The purpose of such a furlough is to provide the student an opportunity to attain performance goals established by the selection committee. A furlough also may be granted at the request of the student and/or parent.

2. A student may be furloughed for a period of time deemed appropriate by the selection committee. At the end of the furlough, the student's progress shall be re-evaluated, and the student may re-enter the gifted program, be removed from the program, or be placed on another furlough.

### **Reassessment - EHBB**

1. A reassessment may be conducted when students move from one campus to another.
2. If it is determined that it is in the best interest of an identified student to be reassessed, the district will inform parents/guardians and the student of the committee's decision and a reassessment will be conducted.
3. If reassessment does occur, it will be no more than once at the elementary level, once at the junior high level, and once at the high school level.

### **Exiting Students from Program Services - EHBB**

1. Student progress in the program shall be monitored. Exiting from gifted/talented services is based on multiple criteria including but not limited to:
  - a. student performance in response to services
  - b. parent and/or student request to be exited
  - c. other as deemed appropriate by the committee
2. Exiting of a student is finalized by committee decision after consultation with parents and student regarding the student's educational needs.

### **Appeal Process Regarding Services - EHBB**

A parent, student or educator may appeal any placement decisions in a timely manner and present new data, if appropriate. Appeals shall be made first to the committee. Any subsequent appeals shall be made in accordance with FNG(LOCAL) beginning at Level Two. Assessment of Student Progress/Performance

## **V. Curriculum and Instruction**

West Rusk CCISD will meet the needs of gifted/talented students by modifying the depth, complexity, and pacing of the curriculum and instruction ordinarily provided by the district.

West Rusk CCISD will assure identified gifted/talented students are provided an array of learning opportunities that are commensurate with their abilities and that emphasize content in the four (4) foundation curricular areas. West Rusk CCISD will provide services during the school day as well as the entire school year. In addition, West Rusk CCISD will provide opportunities for gifted/talented students to pursue areas of interest in selected disciplines through guided and independent research. These learning opportunities may include, but are not limited to:

### **Primary and Elementary (Example) (Reflects District Identifier Codes)**

1. G/T students at the primary and elementary levels will participate in a pull-out program which is structured, modified, and/or accommodated to meet their individual strengths and interests and is based on the four core areas. Opportunities for students to participate in the Texas Performance Standards Project or other experiences that lead to the development of advanced-level products will be provided. Out-of-school options such as those provided by Region 7 Education Service Center will be provided as appropriate. Options include:
  - a. Imagination Fair
  - b. Primary Robotics
  - c. 4th - 6th Robotics
  - d. 4th - 5th Innovative Inventions
2. Additional opportunities such as the Academic Rodeo and specialized events related to the strengths and interests of gifted students may be provided.

### **Middle School - High School (Example) (Reflects District Identifier Codes)**

1. G/T students at the junior and high school levels may participate in inclusionary programs which are structured, modified, and/or accommodated to meet their individual strengths and interests and are based in the four core areas. These programs may include Pre-AP and AP classes. Opportunities for students to participate in the Texas Performance Standards Project or other experiences that lead to the development of advanced-level products will be provided. Out-of-school options such as those provided by Region 7 Education Service Center will be provided as appropriate. Options include:
  - (1) 6th - 12th Robotics
  - (2) 6th - 12th Model United Nations
  - (3) 9th - 12th Mock Trial (this option is available for gifted students as well as those students who the district selects.

2. Additional opportunities such as the Academic Rodeo and specialized events related to the strengths and interests of gifted students may be provided.
3. The district may integrate the Texas Performance Standards projects in a variety of ways which includes, but not limited to: Advanced courses such as Advanced Placement (AP), International Baccalaureate (IB), Pre-AP, and Pre-IB.

The following information comes from Texas PSP site.  
<https://www.texaspsp.org/highschool/course-credit>

- a. Independent Study and Mentorship or Internship Courses
- b. Regular Chapter 74 Courses
- c. Independent study courses defined in 19 TAC Chapter 74
- d. G/T Interdisciplinary Studies Mentor Seminar I-IV
- e. Independent Study Courses (DOC) include the following options in the four core areas:
  - i. §110.46. Independent Study in English (One-Half to One Credit)
  - ii. §110.63. Independent Study in Journalism (One-Half to One Credit)
  - iii. §110.61. Independent Study in Speech (One-Half to One Credit)
  - iv. §111.52. Independent Study in Mathematics (One-Half to One Credit)
  - v. §113.39. Social Studies Research Methods (One-Half Credit)
  - vi. §113.52. Social Studies Advanced Studies (One-Half to One Credit)
  - vii. §118.12. Economics Advanced Studies (One-Half Credit)
  - viii. §121.12. Scientific Research and Design (One Credit)

West Rusk CCISD instructional staff, as appropriate, will adapt and/or modify the standard curriculum to meet the needs of gifted/talented students and those with special needs such as twice-exceptional, highly gifted, and English learners.

## **VI. Assessment of Student Progress/Performance**

West Rusk CCISD will periodically assess student progress and/or performance using district developed standards associated with the areas identified and served and parents or guardians will be informed.

## **VII. Professional Learning**

Opportunities for professional learning in the area of gifted/talented education are provided on a regular basis, and information on these opportunities is disseminated to professionals in West Rusk CCISD.

## **Requirements**

1. **School Board**  
West Rusk CCISD School Board members will be trained to ensure program accountability based on the *Texas State Plan for the Education of Gifted/Talented Students*.
2. **Administrators**  
West Rusk CCISD teachers, as well as administrators who have supervisory duties for service decisions, will complete a minimum of six hours of professional development that includes the nature and needs of gifted/talented students and service options.
3. **Counselors**  
West Rusk CCISD counselors who work with gifted/talented students will complete a minimum of six hours of professional development that includes the nature and needs of gifted talented students, service options, and social-emotional learning.
4. **Teachers**  
West Rusk CCISD teachers who provide instruction and services that are part of the West Rusk CCISD's G/T services will complete a minimum of 30 hours of professional learning related to identification and assessment, nature and needs, and curriculum for gifted and talented students.

### **Professional Learning Documentation**

Evidenced-based documentation of G/T professional learning will be in accordance with the West Rusk CCISD Board Policy [DMA \(LEGAL\)](#).

### **Professional Learning Evaluation**

West Rusk CCISD's evaluation of G/T professional learning will be ongoing and related to state teacher [gifted/talented education standards](#). The information gathered from the evaluation will be used in making decisions related to future G/T staff development opportunities.

## **VIII. Family and Community Involvement**

West Rusk CCISD will annually provide to parents/guardians policies related to gifted/talented student identification. These policies may be made available through a variety of methods which may include but is not limited to the District G/T webpage, the Student Handbook, local media, etc. as deemed appropriate by the District.

## **Gifted/Talented Advocacy/Parent Association Group**

West Rusk CCISD, to the extent possible, will provide parents and community members an opportunity to participate in a parent and/or advocacy group. In addition, orientation and periodic updates will be provided for parents of identified G/T students.

## **Products and Achievements of Students Shared with Community**

Throughout the school year, West Rusk CCISD will showcase products and achievements of gifted learners via a variety of methods which may include, but is not limited to: social media, District website, and G/T Showcase.

## **IX. G/T Program Evaluation**

West Rusk CCISD will annually evaluate the effectiveness of gifted/talented services and share the information with the board of trustees and parents of identified G/T students. This information will be used to modify and update district and campus improvement plans. Parents will be included in the evaluation process.

The evaluation process may include, but is not limited to:

1. Effectiveness of G/T services based on student and teacher growth.
2. Enrollment reflective of total district demographics.
3. Professional development completed by staff.
  - a. Based on teacher needs relative to curriculum for gifted students, the nature and social emotional needs of gifted students, understanding of gifted English Learners and the understanding of economically disadvantaged gifted students.
4. Successful completion of Texas Performance Standards Projects.
5. Short and long-term goals based on input from G/T community.

## **X. Certification and Reporting**

West Rusk CCISD shall annually certify to the commissioner that West Rusk CCISD has established a program for gifted and talented students as required by the Texas Education Code Chapter 29. Subchapter D and that the program is consistent with the state plan developed under Section 29.123. If the commissioner determines West Rusk CCISD district has failed to comply with Subsection (a) for a school year, the commissioner shall reduce the total amount of funding to which the district is entitled under Chapter 48 for that school year by an amount equal to the basic allotment multiplied by the product of 0.12 and an amount equal to five percent of the students in average daily attendance in the district. The commissioner may restore to West Rusk CCISD all or part of the funding withheld from the district's entitlement under Subsection if during the school year the district complies with Subsection (a). At the same time that a school district makes the certification required under Subsection (a), the district shall report to the

commissioner regarding the use of funds on the district’s program for gifted and talented students as provided by the State Board of Education rule.

## XI. PEIMS Reporting

### October:

1. Submission of district level PEIMS indicator (5 Categories)
  - A district may include more than one program design in the reporting.
    - a. 01 – Pull-out
    - b. 02 – Push-in
    - c. 03 – Full-time gifted only
    - d. 04 – Full-time inclusion
    - e. 05 – Special day school
2. Identified and Served Students

### June:

Program Intent Code 21

<b>Instruction</b>	<b>Central Administration</b>
11 Instruction	41* General Administration
Curriculum Development & Staff	<b>District Operations</b>
13 Development	52 Security and Monitoring
Total:	53 Data Processing
	34 Student Transportation
	Total:
<b>Instructional Support</b>	<b>Other</b>
21 Instructional Leadership	61 Community Service
23 School Leadership	91 Contracted Instructional Services Between Public schools
31 Guidance & Counseling, Evaluation	93 Payments to Fiscal Agents for Shared Service Arrangements
32 Social Work Services	99 Inter-government charges not Defined in Other codes
33 Health Services	Total:
36 Co-curricular/ Extra-curricular Activities	
Total	

\* Object Code: 6491 is calculated in function code 41. (This is for reference only)

Expenditures to publish all statutorily required public notices in the newspaper by the school district or their representatives.

## XII. Glossary

Term	Definition
<b>Acceleration</b>	<p>Acceleration is an academic intervention that matches the level, complexity, and pace of the curriculum with the readiness and motivation of the student. It involves mastering knowledge and skills at a rate faster or at an age earlier than the norm.</p> <p>From <i>A Nation Deceived</i>—Colangelo, N., Assouline, S., &amp; Gross, M. U. M. (2004). <i>A nation deceived: How schools hold back America's brightest students</i> (Vol. 1). Iowa City: University of Iowa, Connie Belin &amp; Jacqueline N. Blank International Center for Gifted Education and Talent Development</p>
<b>Area of Giftedness</b>	the specific set of abilities in which a student performs or shows potential to perform at a remarkably high level of accomplishment
<b>Array of Learning Experiences</b>	a menu of challenging activities or opportunities that fit the unique interests and abilities of advanced-level students
<b>Artistically Gifted</b>	possessing outstanding ability in the visual and/or performing arts
<b>Complexity</b>	extension of content in, between, and across disciplines through the study of themes, problems, and issues; seeing relationships between and among ideas in/within the topic, discipline, and disciplines; examining relationships in, between, and across disciplines over time and from multiple points of view
<b>Concurrent Enrollment</b>	the practice of enrolling in a college or university to earn college or university credit while in high school
<b>Continuum of Learning Experiences</b>	articulated intellectual, artistic, creative, and/or leadership activities and opportunities that build upon one another each year a student is in school
<b>Creatively Gifted</b>	possessing outstanding imagination, thinking ability, innovative or creative reasoning ability, ability in problem solving, and/or high attainment in original or creative thinking
<b>Credit by Exam (CBE)</b>	method in which a student may receive credit for a subject/course or accelerate through a grade by taking one or more exams
<b>Depth</b>	exploration of content within a discipline to include analyzing from the concrete to the abstract, the familiar to the unfamiliar, known to the unknown; exploring the discipline by going beyond facts and concepts into generalizations, principles, theories, laws; investigating the layers of experience within a discipline through details, patterns, trends, unanswered questions, and/or ethical considerations

<b>Differentiation</b>	modification of curriculum and instruction according to content, pacing, process, and/or product to meet unique student needs in the classroom
<b>Diversity</b>	the presence of difference between individuals and among groups including but not limited to age, socioeconomics, education, race and ethnicity, gender, sexual orientation, culture, and religious beliefs
<b>Dual Credit</b>	an opportunity for a student to earn high school credit for successful completion of a college course
<b>Flexible Pacing</b>	Flexible pacing is defined as placing students at an appropriate instructional level and allowing them to move forward in the curriculum as they master content and skills. Flexible pacing is achieved by such methods as continuous progress, compacted course, advanced level courses, grade skipping, early entrance, concurrent or dual enrollment, and credit by examination.
<b>Foundation Curricular Areas</b>	English language arts/reading, mathematics, science, and social studies
<b>Furlough</b>	a leave of absence from program services
<b>Gifted in Leadership</b>	possessing the natural ability to influence others; possessing skills in interpersonal relationships demonstrated, for example, by outstanding ability in such activities as student government
<b>Gifted in Specific Academic Fields</b>	possessing superior ability or potential in a specific course of study such as English language arts/reading, mathematics, science, or social studies
<b>Gifted/Talented Services</b>	services and activities not ordinarily provided by the school that are specifically designed to fully develop the capabilities of students who give evidence of high achievement or capability in areas such as intellectual, creative, artistic, or leadership capacity
<b>Independent Study</b>	self-directed learning strategy where the teacher acts as a guide or facilitator, and the student plays a more active role in designing and managing his or her own learning
<b>Intellectually Gifted</b>	possessing superior intelligence, with potential or demonstrated accomplishments in several fields of study; ability to perform complex mental tasks
<b>Mentor</b>	an individual who shares his or her expertise with a student of similar career or field-of-study aspirations

<b>Qualitative Measures</b>	performance indicators that cannot be recorded numerically and that include observations, anecdotal records, checklists, interviews, student products, performances, etc.
<b>Quantitative Measures</b>	performance indicators that can be expressed in terms of definite numbers or amounts such as scores on achievement tests
<b>Texas Performance Standards Project (TPSP)</b>	statewide standards and assessment system which includes instructional materials designed to provide assistance as districts achieve the state goal for gifted/talented students (complete information at <a href="http://www.texaspsp.org/">http://www.texaspsp.org/</a> )
<b>Twice-Exceptional</b>	<p>A “twice-exceptional learner” is a child or youth who performs at—or shows the potential for performing at—a remarkably high level of accomplishment when compared to others of the same age, experience, or environment and who:</p> <ol style="list-style-type: none"> <li>1. exhibits high performance capability in an intellectual, creative, or artistic area;</li> <li>2. possesses an unusual capacity for leadership; or</li> <li>3. excels in a specific academic field (TEC 29.121)</li> </ol> <p>and who also gives evidence of one or more disabilities as defined by federal or state eligibility criteria.</p>

### **XIII. District Contact Information**

# District Forms

**EHBB LEGAL BOARD POLICY**

**EHBB LOCAL BOARD POLICY**

**PERMISSION FOR ASSESSMENT**

ENGLISH

SPANISH

OTHER

**ASSESSMENT INSTRUMENTS AND MEASURES**

QUALITATIVE

QUANTITATIVE

**ASSESSMENT PROFILE**

**SERVICE DETERMINATION**

GIFTED/TALENTED SERVICES

REGULAR CLASSROOM SERVICES

**PARENT NOTIFICATION**

PLACEMENT/PERMISSION TO SERVE

NON-PLACEMENT

*English*

*Spanish*

*Other*

**FURLOUGHS**

**EXIT PROCEDURES**

**TRANSFER STUDENTS**

INTRADISTRICT

INTERDISTRICT

**APPEALS**

**G/T PROGRAM EVALUATION**

**CREDIT BY EXAM**

**MENTORSHIP**

**ADDITIONAL SUPPORT**